



PREESALL TOWN COUNCIL

15 January 2021

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council's finance committee on Monday 25 January at **10am**, via Zoom .

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

Alison May
Clerk to the Council

A G E N D A

1 Apologies for absence

2 Declaration of interests and dispensations

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes of the last meeting held on 26 October 2020 (**enclosed**).

4 Public participation

The chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

5 Third quarter financial monitoring

Councillors are asked:

- a) **to check and approve** the documentation for October, November and December of the 2020/21 financial year to ensure that financial recording is in order.

- b) **to check and approve** the budget monitoring and recommend virement of budget funds as appropriate.

6 Bank signatories

- i)** Unity Bank - following the resignation from the committee of Cllr J Cropper councillors are asked **to approve** her removal as a signatory to the Unity Bank account. In addition, councillors asked **to determine** whether they wish to add additional signatories to the account.
- ii)** Yorkshire Bank – following the successful transfer from RBS on 22 December the new account is fully operational. The only signatories to this account are Cllr Orme and the clerk. In order for this account to work effectively councillors are **asked to determine** who the additional signatories to this account should be.

7 Bequest - establishment of trust fund

The next meeting with the solicitor and trustees will not take place until after this civic events committee meeting. Councillors are asked **to consider** what action they wish to propose to full council as the next step going forward, once the trustees have indicated their acceptance or otherwise of the proposals put to them for the bequest.

8 Council payment for room hire

At the October meeting of the finance committee (minute 34) it was **resolved** that a further meeting of the finance committee be arranged to discuss the possibility of the council making a payment for the hire of the youth and community centre. Councillors are asked **to consider** the feasibility of this proposal.

9 Date of next meeting TBA.